

# Excel Extra Chapters



A half-day course for people highly experienced with Microsoft Excel

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## Prerequisites

This course assumes the student to have completed the preceding Levels, or have equivalent knowledge.

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### Chapter 1 - Lookup Functions

INDEX in a Single Array  
INDEX in Multiple Arrays  
MATCH  
Using INDEX and MATCH Together  
XLOOKUP  
AGGREGATE  
GETPIVOTDATA

### Chapter 2 - Date Functions

EDATE  
EOMONTH  
WORKDAY  
NETWORKDAYS

### Chapter 3 - Complex IF Functions

Review of IF  
AND  
OR  
ISNA  
IFNA  
IFS

### Chapter 4 - More Text and Number Functions

TRIM  
SUBSTITUTE  
CONCAT and CONCATENATE  
TEXTJOIN  
Just use the Ampersand!  
INDIRECT  
ROUND  
ROUNDUP and ROUNDDOWN  
INT